

SANTA CRUZ CITY SCHOOLS DISTRICT
 STUDY SESSION FOR THE BOARD OF EDUCATION
 FOR THE ELEMENTARY AND SECONDARY DISTRICTS
 WEDNESDAY, APRIL 13, 2016
 OPEN SESSION BEGINS AT 6:30 P.M.
 DISTRICT OFFICE, ROOM 312
 405 OLD SAN JOSE ROAD, SOQUEL, CA

DATE:
 TIME:
 LOCATION:
 EMPLOYEE:

AGENDA

Item	Purpose / Support
Agenda	
1. Convene Closed Session	5:30 p.m.
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	
2. Closed Session Items	
2.1. Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	Approval
2.2. Negotiations – Collective Bargaining Session (Govt. Code Section 3459.1(d)) GSCFT K-12	Information
2.3. Conference with Real Property Negotiators (Govt. Code 54956.8) Property Address: 133 Mission Street, Santa Cruz, CA	Agency Negotiator: Jim Monreal Negotiating Parties: Santa Cruz City Schools; Burroughs Financial Services; Burton & Cooper, LLP; Sereno Group Under Negotiations: Terms, Payments
3. Convene Open Session	6:30 p.m.
3.1. Welcome and Pledge of Allegiance	
3.2. Agenda deletions, additions, or changes of sequence	
3.3. Superintendent's Remarks prior to Public Comments	
4. Public Comments	For presentations of matters <u>not</u> on the Agenda. 3 minutes for individuals; 15 minutes per subject. <i>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Due to the legal constraints of the Brown Act, your Trustees are not allowed to comment on Public Comments during this time.</i>

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5.	General Public Business	
5.1.	Consent Agenda: These matters may be passed by one roll call motion.	
5.1.1.	Personnel Actions - Certificated	
5.1.2.	Personnel – Classified Actions	
5.2.	Report of Actions Taken in Closed Session	
5.2.1.	Report of Closed Session Actions	
5.3.	Items to Be Transacted and/or Discussed	
5.3.1.	New Business: Res. 40-15-16 Santa Cruz City Schools Week of the Teacher	Recommendation: Approve Resolution 40-15-16 for Santa Cruz City Schools to celebrate May 2-6 as the Week of the Teacher.
5.3.2.	New Business: Res. 41-15-16 Classified Layoffs/Reductions	Recommendation: To approve the Resolution to layoff/reduce hours/months in the classified service as submitted in order to meet 2016-17 budget reductions, necessitated by lack of funding or program changes.
5.3.3.	New Business: Approve Proposed Summer 2016 Facilities Projects	Recommendation: Approve the Summer 2016 Facilities projects.
5.3.4.	Information: Study Session: Algebra	The Board of Education will have a study session.
6.	Adjournment	
7.	Report Actions Taken in Closed Session	
8.	Reconvene to Closed Session	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: <http://www.sccs.santacruz.k12.ca.us/board-of-education/agendas-&-minutes.html> or may be viewed at the District Office, Superintendent's Office, Room 303, 405 Old San Jose Road, Soquel, CA.

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Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Nancy Lentz by telephone at (831) 429-3410 extension 220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Nancy Lentz por teléfono al numero (831) 429-3410 x220.

1. The Regular Meeting on April 20, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on May 11, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
3. The Regular Meeting on May 25, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
4. The Annual Board of Education Governance Session on June 1, 2016, 5:30 p.m., will be held in Room 312 of the District Office, 405 Old San Jose Road, Soquel, CA.
5. The Regular Meeting on June 15, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on June 22, 2016, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel Actions

DATE: April 13, 2016

FROM: Molly Parks, Assistant Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

THERE ARE NO OPEN SESSION CERTIFICATED PERSONNEL ACTIONS

AGENDA ITEM: 5.1.1

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SANTA CRUZ CITY SCHOOLS DISTRICT

AGENDA ITEM: Classified Personnel Actions

MEETING DATE: April 13, 2016

FROM: Molly Parks, Asst. Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

To approve the classified personnel actions as submitted.

BACKGROUND:

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

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CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Classified Personnel Director: *Kenée Houser 3/22/16*

•Employment Actions Concerning Regular Assignments•

Probationary (New Hires or Temporary Employees Made Regular):

None

Promotion:

None

Voluntary Demotion:

None

Increase/Reduction in FTE - Months/Hours of Service:

None

Additional FTE/Position:

None

39-Mo Reinstatement:

None

63-Mo Reinstatement:

None

Transfer:

None

Provisional Assignments (not to exceed 90 working days):

None

Leave of Absence:

None

Separation from Service:

None

Retirement:

None

•Limited Term Project (not to exceed 126 days)/Substitutes: •

New EWA/Hourly Employees:

Gallegos, Ernesto, (correction to 3/9/16 Entry) - Instructional Technician - HH, not to exceed 150hrs, 2/22/16 to 6/10/16

Existing EWA/Hourly Employees:

Calderon, Martin, HHS IT - HH, not to exceed 150hrs, 10/27/15 to 6/10/16

Campbell, Fiona, Learning Assistant - BV, not to exceed 88hrs, 3/7/16 to 6/9/16

Castaneda, Frances, School Bus Driver - TO, not to exceed 10.50hrs, 2/27/16

Clark, Hermanita, Administrative Assistant - AE, not to exceed 224hrs, 2/16/16 to 6/30/16

Lopez, Areli, Yard Supervision - DL, not to exceed 215hrs, 3/16/16 to 6/9/16

Lopez, Teodoro, Senior Custodian - BM, not to exceed 100hrs, 2/1/16 to 6/30/16

Mayo, Darrell, Substitute Custodian - MO, not to exceed .50hrs, 2/26/16

Mayo, Darrell, Substitute Custodian - MO, not to exceed 30hrs, 2/25/16 to 3/10/16

Miller, Lisa, Learning Assistant - WL, not to exceed 26.25hrs, 3/14/16 to 5/20/16

Poynter, Barbara, Senior Custodian - MO, not to exceed 25hrs, 3/14/16 to 6/30/16

Roberson, Jennifer, Program Assistant - FS, not to exceed 150hrs, 3/1/16 to 6/30/16

Saarni, Richard, School Bus Driver - TR, not to exceed 13.5hrs, 3/5/16

Sihler, Kris, School Bus Driver - TR, not to exceed 2hrs, 3/7/16

Szeremet, Julie, Lead School Bus Driver - TR, not to exceed 4hrs, 2/16/16 to 2/22/16

Szeremet, Julie, Lead School Bus Driver - TR, not to exceed 10hrs, 2/19/16 to 2/20/16

Ungor, John, School Bus Driver - TR, not to exceed 13.75hrs, 3/7/16 to 3/12/16

Vargas, Nicholas, Instructional Technician/PBS - SE, not to exceed 15hrs, 2/22/16 to 6/9/16

Limited Term Retiree (not to exceed 960 hours per Government Code 21153):

None

Out of Class:

None

•Employment Actions Concerning Exempt Assignments from the Classified Service•

Enrichment Services:

None

Professional Expert:

None

Playground Recess Coach, Yard Duty, Child Care:

Carranza, Helena, Yard Supervision - DL, not to exceed 180hrs, 3/16/16 to 6/9/16

Rocio Gudino, Yard Supervision - DL, not to exceed 270hrs, 3/16/16 to 6/9/16

Ringquist, Shauna, Yard Duty - DL, not to exceed 25hrs, 3/16/16 to 6/9/16

Vanzant, Julie, Yard Duty - DL, not to exceed 160hrs, 3/16/16 to 6/9/16

•Eligibility Lists Established•

None

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SANTA CRUZ CITY SCHOOLS DISTRICT

AGENDA ITEM: Resolution #40-15-16: Designating Week of the Teacher

MEETING DATE: April 13, 2015

FROM: Molly Parks, Asst. Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

To approve Resolution #40-15-16 to acknowledge May 2-6 as Week of the Teacher for Santa Cruz City Schools.

BACKGROUND:

Santa Cruz City Schools would like to acknowledge the hard work of our staff in service to students by recognizing these dates.

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SANTA CRUZ CITY SCHOOLS

RESOLUTION #40-15-16

Designating Week of the Teacher

WHEREAS, Santa Cruz City School's greatest asset is its staff and;

WHEREAS, Santa Cruz City Schools 4th Strategic Goal is to develop a highly collaborative and professional culture focused on supporting effective teaching and;

WHEREAS, All teachers work together as a team to serve our students and their community;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Santa Cruz City Schools declares the week of May 2-6, 2016 to be the Week of the Teacher.

PASSED AND ADOPTED at a regular meeting of the Santa Cruz City Schools Governing Board held on April 13, 2016.

AYES: _____ NOES: _____ ABSTENTIONS: _____ ABSENT: _____

Alisun Thompson, President
Santa Cruz City Schools Governing Board

Date

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SANTA CRUZ CITY SCHOOLS DISTRICT

AGENDA ITEM: Resolution 41-15-16 Layoff/Reduction of Hours/Months in the Classified Service.

MEETING DATE: April 13, 2016

FROM: Molly Parks, Assistant Superintendent Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

To approve the Resolution to layoff/reduce hours/months in the classified service as submitted in order to meet 2016-17 budget reductions, necessitated by lack of funding or program changes.

BACKGROUND:

Santa Cruz City Schools will follow the procedures outlined in the S.C.C.C.E. Contract and the current Personnel Commission Rules and Regulations concerning layoffs and reduction of hours. The timeline and process identified in those documents will be properly followed. With the passing of this Resolution, layoff and reduction of hours and/or months notices will be sent, employees bumping rights will be exercised and negotiating the effects of these decisions will take place.

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**SANTA CRUZ CITY SCHOOLS
RESOLUTION # 41-15-16
REDUCTION OF CLASSIFIED SERVICE**

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorize the District to layoff classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice; and

WHEREAS, due to lack of work and/or lack of funds, the Board of Education of Santa Cruz City Schools hereby determine that it is necessary and in the best interests of the District to reduce or eliminate the services as specified below for the 2016-2017 school year:

LAYOFF OF POSITIONS:

No.	Site	Classification	Mo	Hrs	Funding Source
1	Monarch	Clerical Assistant	9	3.50	Core
2	Westlake	Learning Assistant	9	3.00	Donations
3	Branciforte MS	Instructional Technician	9	2.4	Title 3
4	Branciforte MS	Instructional Technician	9	.6	Title 3
5	Soquel HS	Instructional Technician	9	2.5	EIA
6	Santa Cruz HS	Instructional Technician	9	4	Core
7	Mission Hill MS	Instructional Technician	9	5	Special Education

NOW, THEREFORE, BE IT RESOLVED that the classified positions set forth above shall be discontinued to the extent herein above set forth effective July 31, 2016.

BE IT FURTHER RESOLVED that the Superintendent or designee be authorized and directed to give notices of layoff and reduction in service to all affected employees of this District pursuant to district rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reductions and layoffs as set forth above.

BE IT FURTHER RESOLVED that the Superintendent or designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

PASSED AND ADOPTED this 13th day of April, 2016, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Alisun Thompson, President
SCCS Board of Education

Date

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Approve Proposed Facility Summer Projects

MEETING DATE: April 13, 2016

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Provide approval to proceed with the proposed Summer 2016 projects listed below.

BACKGROUND:

For the summer of 2016, we are projecting expenditures of \$1.8 million on the facility projects listed below. Some of these projects will require formal RFP's and specific design and bidding processes. Our goal is to be completed within the Summer Schedule and budget. We will update the Board as bids are received and when construction schedules are determined.

<u>Project</u>	<u>Site(s)</u>	<u>Estimate</u>	<u>Projected Funding Source</u>	
Harbor High Safety fence Phase 1	Harbor High	\$108,269.00	Secondary RDA Fund	Starting 3/21/16
Harbor High Softball Field outfield fence	Harbor High	\$47,145.00	Secondary RDA Fund	Started 3/15/16
Harbor High Softball field new grass turf	Harbor High	\$154,975.00	Capital Facilities Fund	Complete
Gym Lighting Retrofit Project	HH, SCHS, SQHS, MHMS, B40MS	\$125,000.00	Prop 39 Energy Funds, Routine Maintenance	Started 2/24/16
2015 Garland Roof restoration Phase II	SCHS, B40MS,	\$200,000.00	Deferred Maintenance, Elementary RDA Fund	Summer 2016
Santa Cruz High Football Field to artificial turf	Santa Cruz High	\$1,400,000.00	Certificates of Participation, Capital Facilities Fund	Summer 2016

FISCAL IMPACT:

The projects will be paid for by a combination of funds, including Elementary and Secondary Redevelopment Agency (RDA) Funds, Deferred Maintenance, Prop 39 Energy Funds, Capital Facility Funds (Developer Fees) and Certificates of Participation.

Prepared and presented by Trevor Miller, Director, Facility Services

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Board Study Session - Algebra

MEETING DATE: April 13, 2016

FROM: Kris Munro, Superintendent

BACKGROUND:

Superintendent Munro will provide the materials for the Study Session prior to the meeting.

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